Procurement reference No. MD/IC-2

Terms of Reference

Educational materials review

(Moldova)

1) Background

The Forest Law Enforcement and Governance (FLEG) II Program\(^1\) will be carried out over a four-year period 2012-2016, focusing on improving forest governance in seven countries that are included in the European Union’s European Neighborhood and Partnership Instrument\(^2\) (ENPI) East region: Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine, and the Russian Federation. The Program builds on and further develops initiatives and activities undertaken during implementation of the first EU funded FLEG Program (2008-2012).

The Program is supported by the European Union contributing to a trust fund administered by the World Bank (WB). Implementation of the Program is led by the World Bank, working in partnership with the International Union for Conservation of Nature and Natural Resources (IUCN) and the World Wide Fund for Nature (WWF) and in close coordination with governmental and nongovernmental stakeholders of the participating countries.

The vision for the end of the Program in 2016 is that the participating countries have clear sector policies and implementation capacity to fight against illegal logging and associated trade, take into account the full social, environmental and economic value of forests, state-of-the-art forest sector laws, and modern forest sector institutions.

The three specific Program Development Objectives are to:

i. make progress implementing the 2005 St. Petersburg FLEG Ministerial Declaration in the participating countries and support the participating countries commit to a time-bound action plan to ensure its implementation and follow-up activities (regional level);

ii. review or revise (or establish a time-bound action plan to review or revise) forest sector policies and legal and administrative structures; improve knowledge of and support for sustainable forest management and good forest governance (including the impact of related EU regulations) in the participating countries (national level); and,

iii. test and demonstrate best practices for sustainable forest management and the feasibility of improved forest governance practices at the field-level on a pilot basis in all participating countries (sub-national level).

The Program will support the participating countries strengthen forest governance through improving implementation of relevant international processes, enhancing their forest policy, legislation and institutional arrangements, and developing, testing and evaluating sustainable forest management models at the local level on a pilot basis for future replication.

\(^1\) [http://enpi-fleg.org/]

\(^2\) [http://www.enpi-info.eu/]

2) Objective

Objective of the assignment is the review of the educational materials developed in Moldova, under FLEG II project activity on enhancing educational and institutional capacities to create young school messengers for Moldova’s forests.

3) Scope of Services

Under activity on enhancing educational and institutional capacities to create young school messengers for Moldova’s forests, is included a stage for developing and publishing educational materials focusing on FLEG-specific content (sustainable forestry, professional education, decision making) and using outdoor and experiential education methods: a teacher’s manual and a student’s handbook. The educational material (at present in the form of a Manual for teachers and students) was already developed by the FLEG project team of WWF (herein after the Client). The educational material is addressed to high-school level.

The Consultant service is meant to review the educational material mainly from the educational perspective, focusing on the educational objectives, students’ competences to be achieved and the educational methods proposed for each chapter from the material. Also the Consultant input is needed upon the forestry subjects and their appropriateness for high school level from the high school level curricula perspective. Consultant may propose additional objectives, content, methods, as applicable, if necessary.

The initial findings of the Consultant will be discussed with the Client and justified proposals for improvement will be made.

4) Reporting and Approval Procedures

Reporting of the Consultant will be toward the Client education coordinator for Moldova, namely Ms. Catalina Murariu (cmurariu@wwfdcp.ro). Acceptance and approval of reports submitted by the Consultant will be done by the Client through FLEG II Moldova Country Program Coordinator, namely Mrs. Antoanela Costea (acostea@wwfdcp.ro). FLEG II Moldova Country Program Coordinator will provide feedback to the consultant within 5 working days after receiving the reports (on expiration of this period, if no reply is received by the Consultant, then reports will be deemed as accepted).

Expected results of consultant’s work are:

(1) Interim Report: will consist of a document (in Word/PDF format) upon the initial findings.

(2) Final Report: will consist of a document (in Word/PDF format) upon the initial findings improvement proposals. The findings will be integrated in the complete text of the educational material by the Consultant, under the coordination of the Client’s education coordinator (for project requirements compliance).

The Consultant shall submit the reports in Moldavian/Romanian language (in English language the summary, and as necessary) to the Client according to the description above and complying with the following deadlines:

- Interim Report – within 1 week after signing the Contract
- Final Report – within 2 weeks after signing the Contract
The work is expected to be carried out over the period of January – February 2015. Project reports need to be sent by an e-mail address: acostea@wwfdcp.ro.

5) Institutional Arrangements

Client’s educational coordinator for Moldova will coordinate the execution of the assignment. The supervision of the execution of the assignment will be with the FLEG II Moldova Country Program Coordinator.

The Consultant, if Government official and civil servant may only be hired provided that such hiring does not conflict with any employment or other laws or regulations, or policies of the country and if he/she (i) is on leave of absence without pay, or have resigned or retired; (ii) is not being hired by the agency they were working for before going on leave of absence without pay, resigning, or retiring; and (iii) his/her hiring would not create a conflict of interest.

6) Client’s Input

The Client will provide the Consultant with the educational material already developed by the Client, subject of the Consultant review.

The Consultant will perform the services using its own resources and equipment, necessary for the review of the educational materials. However, the Consultant may request additional data and assistance from the Client on the issues related to the implementation of the assignment.

7) Qualification Requirements

- Minimum 5 years required for Consultant’s experience in educational institution (preferable high-school level), as teacher. Ideally, has also a background in non-formal education activities (training, interactive teaching, outdoor teaching) and international experience (projects involvement).

- Experience in the following areas: analyses of educational materials, focusing on gaps (in terms of content) and solutions, focusing on the adaption of the teaching methods to the specific age group and profile of the student.

- Knowledge of forestry educational curricula. Ideally, knowledge of non-formal programs and initiative for teaching forestry-related topics by other bodies e.g. NGOs.

- Very good knowledge of Moldavian/Romanian and good knowledge of English (good written English knowledge is an asset).

- Computer literacy (MS office).