



EUROPEAN NEIGHBORHOOD AND  
PARTNERSHIP INSTRUMENT (ENPI)  
EAST COUNTRIES FOREST LAW  
ENFORCEMENT AND GOVERNANCE  
(FLEG) II PROGRAM COMPLEMENTARY  
MEASURES FOR ARMENIA & GEORGIA

Austrian  
Development Cooperation



 THE WORLD BANK  
IBRD • IDA | WORLD BANK GROUP



[www.enpi-fleg.org](http://www.enpi-fleg.org)

Program is funded by the Austrian Development Agency (ADA) with funds of Austrian Development Cooperation and implemented by the World Bank in partnership with IUCN and WWF

## TERMS OF REFERENCE

### Conducting a Full-Scale TEEB Study for the Forestry Sector of Ajara Autonomous Republic (Georgia)

#### a) Background

The European Union (EU) funded “*European Neighborhood and Partnership Instrument (ENPI) East Countries Forest Law Enforcement and Governance (FLEG) II Program*” (the “Program”) is aimed to support the participating countries strengthen forest governance through enhancing their forest policy, legislation and institutional arrangements, and implementing sustainable forest management models on a pilot basis. The Program will be implemented in seven countries of the EU’s European Neighborhood and Partnership Instrument (ENPI) East region: Armenia, Azerbaijan, Belarus, Georgia, Moldova, Ukraine, and the Russian Federation.

The Program builds on initiatives undertaken under the first EU funded FLEG Program. It will be carried out over a four-year period, with end disbursement date of December 31, 2016. The Program is supported by the European Commission contributing to a single-donor trust fund administered by the World Bank (WB). Implementation of the Program is led by the WB, working in partnership with the International Union for Conservation of Nature (IUCN) and the World Wide Fund for Nature (WWF). The Program has three Development Objectives:

- 1) To make progress implementing the 2005 St. Petersburg FLEG Ministerial Declaration in the participating countries and support the participating countries commit to a time-bound action plan to ensure its implementation and follow-up activities (regional level).
- 2) To review or revise (or establish a time-bound action plan to review or revise) forest sector policies and legal and administrative structures; improve knowledge of and support for sustainable forest management and good forest governance (including the impact of related EU regulations) in the participating countries (national level).
- 3) To test and demonstrate best practices for sustainable forest management and the feasibility of improved forest governance practices at the field-level on a pilot basis in all participating countries (sub-national level).

The Economics of Ecosystems and Biodiversity (TEEB) is one of the important components of the Program. TEEB is an international initiative promoting sustainable economies in which the values of biodiversity and ecosystem services are fully reflected in decision-making. In 2007, the German Federal Ministry for the Environment and the European Commission initiated work on TEEB. In 2013, as a joint effort of the Government of Georgia, United Nations Environment Programme (UNEP) and WWF–Caucasus Programme Office (WWF-CauPO), the document *TEEB Scoping*



EUROPEAN NEIGHBORHOOD AND  
PARTNERSHIP INSTRUMENT (ENPI)  
EAST COUNTRIES FOREST LAW  
ENFORCEMENT AND GOVERNANCE  
(FLEG) II PROGRAM COMPLEMENTARY  
MEASURES FOR ARMENIA & GEORGIA

Austrian  
Development Cooperation



[www.enpi-fleg.org](http://www.enpi-fleg.org)

Program is funded by the Austrian Development Agency (ADA) with funds of Austrian Development Cooperation and implemented by the World Bank in partnership with IUCN and WWF

*Study for Georgia: Main Findings and Way Forward* was produced. The study assessed five sectors of the Georgian economy – energy, tourism, agriculture, mining and forestry, demonstrating that these sectors largely depend on natural ecosystems. The need for a full-scale TEEB study was also identified.

In the framework of the FLEG2 Program, it was decided to conduct full-scale TEEB study for forests and the forestry sector of Ajara Autonomous Republic (Georgia). Consequently, WWF-CauPO (hereafter – the Client) will hire an expert (hereafter – the Consultant) to implement this task.

### **b) Objectives of the assignment**

The main objective of this assignment is to conduct a full-fledged TEEB study for forestry sector of Ajara Autonomous Republic and prepare relevant policy recommendations. The outcomes of this study should help achieve sustainable forest management in Ajara.

This study would contribute to the fulfilment of the FLEG2 Program Development Objective *“Review or revise forest sector policies and legal and administrative structures; improve knowledge of and support for sustainable forest management and good forest governance (including the impact of related EU regulations) in the participating countries”*.

### **c) Scope of services**

The study will be conducted in several steps:

- Step 1: Collect background information about natural conditions, forest resources and forestry sector of Ajara Autonomous Republic (AAR)
- Step 2: Conduct a high-level stakeholder meeting (preferably in Batumi, the capital city of AAR), in order to
  - Refine the objectives of the study
  - Identify the most important thematic areas to focus on (e.g. ecosystem functions to be valued, opportunities for development of forest-based sustainable livelihoods)
  - Identify information gaps
  - Establish a Steering Committee to facilitate coordination and cooperation between the consultant and decision-makers and
  - Identify and take into consideration other factors as necessary
- Step 3: Select appropriate methods based on available information
- Step 4: Assess and value selected ecosystem services (possibly by monetary valuation)
- Step 5: Assess distributional impacts and implications for poverty alleviation in Ajara
- Step 6: Prepare the first draft of the study and make it available to the stakeholders
- Step 7: Based on the stakeholder comments, prepare the final draft.



EUROPEAN NEIGHBORHOOD AND  
PARTNERSHIP INSTRUMENT (ENPI)  
EAST COUNTRIES FOREST LAW  
ENFORCEMENT AND GOVERNANCE  
(FLEG) II PROGRAM COMPLEMENTARY  
MEASURES FOR ARMENIA & GEORGIA

Austrian  
Development Cooperation



[www.enpi-fleg.org](http://www.enpi-fleg.org)

Program is funded by the Austrian Development Agency (ADA) with funds of Austrian Development Cooperation and implemented by the World Bank in partnership with IUCN and WWF

Additional stakeholder meeting(s) might be held if deemed necessary. The consultant will need to spend time as much as necessary in Ajara in order to meet local stakeholders and collect relevant information. The study report should at minimum contain the following components:

1. Background information
2. Overall goal, specific objectives (e.g. to maximize benefits from forests in an ecologically sustainable way)
3. The list of identified most important ecosystem services of forests in Ajara (based on stakeholder meetings and workshop results)
4. Methodology of ecosystem assessment and valuation
5. The ecosystem assessment and valuation
6. Key questions addressed (e.g. is it necessary to protect more forest? Should more focus be given to wood or non-wood products and services of forests? etc.)
7. Policy recommendations (including on land use), ways of their implementation and potential benefits.

The overall size of the TEEB study will be up to 100 pages. Additional components/details will be provided by the consultant on the basis of the outcomes of stakeholder meeting and other sources of information. The outputs of this work will be: a) TEEB study (text, tables, maps, etc.) including policy recommendations on how to increase the levels of sustainability of forest management in Ajara, and b) stakeholder meeting report(s).

The overall duration of the assignment is expected to be carried out over a period of eight calendar months, including the time needed for stakeholder meeting organization, consultations, etc. The work is estimated to start in August 2015.

#### ***d) Reporting and approval procedures***

The Consultant will send the First Interim Report to the Project Coordinator after the completion of initial three steps of the study (mentioned in Section (c) above) within approximately two and a half calendar months from the beginning of the assignment. The report will contain an outline of the study, information about selected objectives, ecosystems and evaluation methods. It will also include a stakeholder meeting report with the summary of major stakeholder comments.

The Second Interim Report will be sent after the completion of steps 4-6 of the study, within about six calendar months from the beginning of the assignment. The report will contain brief information about conducted work and the first draft of the TEEB study (with text, maps and other attribute information).

The Final Report will be sent after the further consultation with stakeholders and preparation of the final version. The report will include brief information about conducted work, summary of the major



EUROPEAN NEIGHBORHOOD AND  
PARTNERSHIP INSTRUMENT (ENPI)  
EAST COUNTRIES FOREST LAW  
ENFORCEMENT AND GOVERNANCE  
(FLEG) II PROGRAM COMPLEMENTARY  
MEASURES FOR ARMENIA & GEORGIA

Austrian  
Development Cooperation



[www.enpi-fleg.org](http://www.enpi-fleg.org)

Program is funded by the Austrian Development Agency (ADA) with funds of Austrian Development Cooperation and implemented by the World Bank in partnership with IUCN and WWF

stakeholder comments and the final version of the TEEB study for the forestry sector of Ajara. The study document should be in MS Word format with incorporated tables, figures, maps, graphs, and/or other relevant information. It will be provided within approximately eight calendar months from the beginning of the assignment.

All these reports should be sent to Ilia Osepashvili, Project Coordinator from WWF-CauPO ([iosepashvili@wwfcaucasus.org](mailto:iosepashvili@wwfcaucasus.org)).

The Coordinator will provide feedback to the Consultant within a week after receiving each report. If no response is received by the Consultant after the expiration of this period, the report will be deemed as accepted, unless a written request is provided by the Coordinator to allow for a few more days for the revision. The comments and requests for further information/corrections should be addressed by the Consultant in a timely manner. After the satisfaction of the Coordinator with the quality of the reports (clearly expressed in a written form), the Consultant may complete the remaining parts of the study. Only after the formal acceptance of the Final Report by the Coordinator (by signing the acceptance form by both parties - the Consultant and the Coordinator) can the contract be considered as completed.

#### **e) WWF's Input**

The Client will provide all information available at their office, which will be essential for the completion of this assignment, free of charge. In addition, the Client will fully cover the costs of the common stakeholder meeting, translation and interpretation. Two local assistants (and, if needed, a GIS expert) will also be hired by the Client to assist in data collection and organizing stakeholder meetings.

#### **f) Institutional arrangements**

WWF-CauPO Project Coordinator will be responsible for coordinating the Consultant's work. The Consultant is directly accountable to the Coordinator and shall send reports to the latter. The Coordinator is authorized to evaluate the Consultant's reports and either accept them or require further updates.

#### **g) Qualification requirements for the Consultant**

- University degree or equivalent in forestry, environmental economics and/or a related field
- At least five years of working experience in conducting full-scale TEEB studies, preferably in the field of forestry
- Good knowledge of the forestry sectors of the countries of the former Soviet Union or Eastern Europe would be an asset
- Experience in dealing with stakeholders (e.g. organizing meetings, facilitating dialog)
- Strong communication skills
- Working knowledge of English; knowledge of Russian and/or Georgian will be an asset.

